

Standing Rules

1. **Voting Credentials:** Only voting delegates with visible credential cards have the right to voice and vote. Lost voting credential cards will not be replaced.
2. **Speaking in Debate:** A voting delegate wishing to speak in favor (for or pro) or against (opposed or con) the pending motion must proceed to the appropriate microphone.
3. **Requests and Inquiries:** A voting delegate wishing to obtain information or with a parliamentary inquiry in connection with the pending matter, must proceed to the “info” microphone.
4. **Recognition by the Chair:** When recognized by the chair, the voting delegate will state their name, and the name of the local PTA or council represented or WSPTA position held.
5. **Length and Number of Speeches:** No voting delegate shall speak for more than ninety seconds at a time or more than twice, on any pending item of business.
6. **Total Debate Time per Main Motion:** Total debate time for each main motion shall be a total of twelve minutes. The total time clock will stop for all matters and replies at the “info” microphone. The total time clock may also be stopped by the chair as needed.
7. **Debate Process without Motions:** After the introduction of a main motion, one voting delegate speaking in favor of the motion and one speaking against the motion will be given the opportunity to speak in debate before any amendments may be proposed. At the conclusion of the first speech in favor of the motion, if no voting delegate has approached the “con” microphone and there are no amendments or other motions deemed in order by the chair, the vote on the main motion will be taken. If there is debate, the chair will recognize speakers at the “pro” and “con” microphones, alternating speakers when possible, continuing until either the total debate time has expired, or no further speakers wish to speak.
8. **Motions to Amend Legislative Issues, Resolutions, Other Main Motions, and Motions to Make Secondary Amendments:** After the introduction of a main motion, a voting delegate wishing to propose an amendment to an issue or resolution, another main motion or a secondary amendment, shall submit the motion in writing, on a motion form available from the microphone tables, proceed to the “motions” microphone, and wait to be

recognized by the chair. When an issue or resolution is presented for debate, only the specific words in the shaded boxes of the issue or resolution, as shown in the *Voter's Guide*, are open for discussion and amendment.

9. **Debate Process with Motions to Amend:** If an amendment is proposed, the chair will recognize one voting delegate in favor of the amendment (with the maker of the motion having the first opportunity to speak) and one voting delegate against the amendment before a secondary amendment may be proposed. The chair will alternate recognizing speakers at the “pro” and “con” microphones, continuing until either the total debate time has expired, or no further speakers wish to speak.

At the conclusion of the first speech in favor of the amendment, if no voting delegate has approached the “con” microphone and there are no secondary amendments or other motions, the vote on the amendment will be taken without further debate.

If the amendment is adopted, the main motion will be considered as amended, and debate will resume on the amended main motion. If the amendment fails, debate will return to the main motion in its original form. This process will repeat for each subsequent amendment until all amendments have been processed or the total debate time for the main motion has expired. If time remains after all amendments have been addressed, debate on the main motion (as amended or as proposed) will resume until the total debate time expires. When no further voting delegates wish to speak, or the total debate time has expired, the vote on the main motion will be taken.

10. **Debate for Resolution Titles and Resolved Clauses:** Debate and amendments on each Resolution will proceed first with its title, followed by its resolved clauses. Debate and amendments will be processed in the order they appear in the Voters' Guide, without taking a vote on the Resolution as a whole as presented or as amended. If no voting delegate approaches the “con” microphone and there are no amendments or other motions offered, the vote on the Resolution as a whole will be taken without further debate.
11. **Voting Process:** Voting delegates must visibly display their voting credential cards when voting. During a counted vote, no one may enter or leave the meeting room.
12. **Voting on Top Five Issues:** Voting to determine the top five issues shall be by electronic survey. The Legislative Issues adopted at Legislative Assembly will be used in the Top Five Issues Survey. Only voting delegates who registered and checked in at the event, will be sent the survey. Only votes submitted by the advertised closing date and time will be counted.