

2023-2024

100% Staff Membership Award Form

The 100% Staff Membership Award is presented to local PTAs that enroll the number of certificated staff members between certificated and classified for a gold award or enroll ALL their certificated AND classified staff for a platinum award. This award recognizes the value of teachers and school staff as stakeholders advocating for all children through PTA membership. Recipients of the 100% Staff Membership Award will be recognized at the 2024 Washington State PTA Convention, being held in the spring.

To be eligible, a PTA must be in good standing and a representative from the PTA must submit this completed form (including the principal's signature and a list of school staff) by March 14, 2024. Forms may be scanned and submitted via email to ptamemmdir@wastatepta.org by noon on March 14th (preferred method) or mailed (with a postmark no later than March 14th) to Washington State PTA, Attn: Membership Awards, 15 Oregon Avenue, Suite 202, Tacoma, WA 98409-7463.

Name of PTA: _____ Local PTA number _____

Name of school: _____ PTA president: _____

PTA president email: _____ PTA president phone: _____

Person submitting form: _____ PTA position: _____

Email: _____ Phone: _____

A PTA qualifies for the 100% Staff Membership Award by enrolling full-time or part-time, certificated and classified school staff members. For more information about how to determine these numbers, please see the WSPTA resource, "Achieving 100% Staff Membership."

Questions? Please contact WSPTA Membership Director Jenn Talingo at ptamemmdir@wastatepta.org.

PTA MEMBERSHIP AMONG SCHOOL STAFF

Important: A list of school employees who are enrolled PTA members must be submitted with this form.

As of _____, our PTA has enrolled and paid for _____ school employees as 2023-2024 PTA members. (date) (# of PTA members among staff)

PTA president signature: _____ Date: _____

****Please attach a short paragraph describing how your PTA approaches membership recruitment among school staff, and how it contributed to the achievement of 100% staff membership.****

SCHOOL STAFFING

As of the above date, the aforementioned school has _____ full-time, certificated staff members. (# of certificated staff)

As of the above date, the aforementioned school has _____ classified staff members. (# of classified staff)

School Principal (please print): _____

Principal's signature: _____ Date: _____

Achieving 100% Platinum or Gold Staff Membership

Has your PTA achieved 100% staff membership? Here's how to figure it out.

Crunching Your PTA's Numbers

Who Counts?

ALL "school staff" members count as part of your PTA's total staff membership. This includes full-time, part-time, certificated, and classified employees.

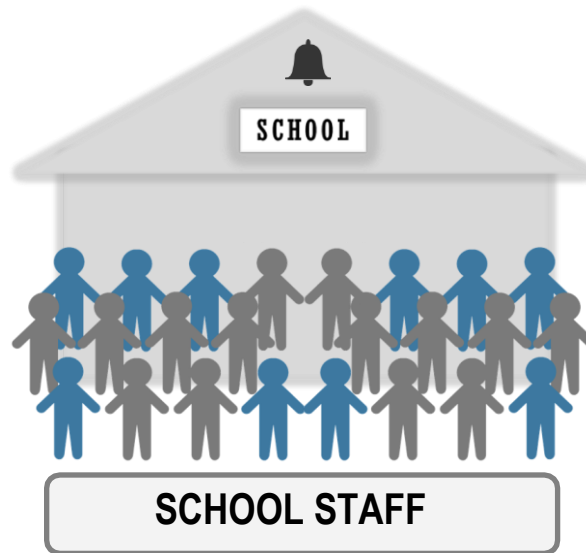
How Many Do You Need?

To be eligible for Washington State PTA's 100% Staff Membership Award, your PTA must enroll the number of certificated staff or all certificated and classified employees at your school.

Example

A school employs a total of 50 staff members. 20 of those staff members are full-time, certificated employees, and the remaining 30 staff members are classified. The school's PTA must enroll at all 20 certificated and/or classified staff members to be eligible for the Gold Staff Membership Award. If all 50 staff members become members, the PTA is now eligible for the Platinum Membership Award.

Schools rely on many dedicated employees in a variety of different positions. Together, they make up the "staff" of a school building.



"School staff" refers to anyone who works at the school, including employees who are:

- Full-time
- Part-time
- Certificated
- Classified



CERTIFICATED STAFF

Certificated employees have obtained the required credentials necessary for their profession. Positions include, but are not limited to:

- Classroom teachers
- School or program administrators (principal, assistant principal, etc.)
- Teaching specialists (including music, PE, and art teachers, and librarians)
- Curriculum specialists
- Guidance counselors, school psychologists, and social workers
- Occupational and speech therapists
- Audiologists and nurses



CLASSIFIED STAFF

Classified employees are not required to have certifications to be eligible for employment. Positions include, but are not limited to:

- Paraprofessionals and teacher aides
- Food service employees
- Office staff (attendance, bookkeeper, office manager, clerk, etc.)
- Custodians
- Recess or lunch duty employees
- Security or crossing guards

PLEASE NOTE:

- The best place to get a school's complete listing of certificated and classified staff is from the school's office staff.
- To be eligible for Washington State PTA's 100% Staff Membership Award, PTAs must submit a completed 100% Staff Membership Award form (found on the WSPTA website) by March 14th and be in good standing.
- Questions? Contact the WSPTA Membership Director at ptamemmdir@wastatepta.org.