

Adopted Amendments to WSPTA Uniform Bylaws

Effective July 1, 2023

The WSPTA Uniform Bylaws is an agreement between our members and Washington State PTA and local PTAs and councils for how our associations are run.

Below are the membership approved amendments from the April 30, 2023 WSPTA Annual Business Meeting. Per Article 12, Section 1, the following WSPTA Uniform Bylaws Amendments were adopted by at least a two-thirds vote and are effective as of July 1, 2023.

Proposed bylaw amendment 1 – Remove duplicate text

Amend *WSPTA Uniform Bylaws* Article 2, Basic Policies, by striking out clause M.

Rationale:

During the work of the Bylaws Committee this year, it was noticed the same language for Robert’s Rules is located in two locations in WSPTA Uniform Bylaws, Article 2 M and Article 13. It is advisable to avoid redundancy in Bylaws. After consultation with our Parliamentarian, it was determined that the best location to keep the language is in Article 13 – Parliamentary Authority. The proposal is to amend by striking the extra language in Article 2, Basic Policies, M.

Group(s) Affected: No impact.

<u>Current Wording</u>	<u>Proposed Amendment</u>	<u>If Adopted, Will Read</u>
<p>M. The rules contained in the current edition of “Robert’s Rules of Order Newly Revised” or successor publication shall govern WSPTA and its constituent organizations where they are applicable and where they are not in conflict with these bylaws, the WSPTA articles of incorporation, or the Washington Nonprofit Corporation Act.</p>	<p>M. The rules contained in the current edition of “Robert’s Rules of Order Newly Revised” or successor publication shall govern WSPTA and its constituent organizations where they are applicable and where they are not in conflict with these bylaws, the WSPTA articles of incorporation, or the Washington Nonprofit Corporation Act.</p>	

Proposed bylaw amendment 2 – Remove duties of vice president of local PTA and council

Amend *WSPTA Uniform Bylaws* Article 5, Local PTAs and Councils, Section 7, Duties of officers– local PTA and council, by striking out subsection C, Vice President.

History and Rationale:

Convention 2022 members voted to remove the office of VP as a Bylaws requirement. To be consistent in the Bylaws, it has been proposed that mention of the duties of a Vice President for local PTAs and councils be removed from Article 5, Section 7 C.

Group(s) Affected: No impact.

<u>Current Wording</u>	<u>Proposed Amendment</u>	<u>If Adopted, Will Read</u>
<p>C. VICE PRESIDENT The duties of the local PTA or council vice president are as follows:</p> <ol style="list-style-type: none"> 1. Preside at meetings in the absence of the president. 2. Act as assistant to the president. 	<p>C. VICE PRESIDENT The duties of the local PTA or council vice president are as follows:</p> <ol style="list-style-type: none"> 1. Preside at meetings in the absence of the president. 2. Act as assistant to the president. 	

Proposed bylaw amendment 3 – Change name from service delivery team to region service committee

This bylaw amendment is in 2 parts. Together, these parts form a complete proposal; a single vote should be taken on all parts.

History and Rationale:

Removing “Delivery Team” from “Service Delivery Team” and changing it to “Region Service Committee” is more reflective of the group and its purpose. There have been misunderstandings as to the purpose of, and failure to, recognize the Service Delivery Team as a WSPTA committee, chaired by the Region Director.

Group(s) Affected: WSPTA – No local PTA or council impact

Proposed bylaw amendment 3.1

Amend *WSPTA Uniform Bylaws* Article 6, WSPTA Regions, Section 1, Region director duties, clauses A and B, by substituting:

- Appoint members of the region service committee with approval of the area vice president.
- Along with the region service committee, coordinate leadership development opportunities for councils and local PTAs in the region.

<u>Current Wording</u>	<u>Proposed Amendment</u>	<u>If Adopted, Will Read</u>
<p>Section 1 Region director duties Each region shall have a region director who shall:</p> <ol style="list-style-type: none"> Along with the service delivery team, coordinate leadership development opportunities for 	<p>Section 1 Region director duties Each region shall have a region director who shall:</p> <ol style="list-style-type: none"> Along with the service delivery team, coordinate leadership development 	<p>Section 1 Region director duties Each region shall have a region director who shall:</p> <ol style="list-style-type: none"> Appoint members of the region service committee with

<p>councils and local PTAs in the region.</p> <p>B. Appoint members of the region service delivery team with approval of the area vice president.</p> <p>C. Attend the WSPTA board of directors’ meetings when requested.</p>	<p>opportunities for councils and local PTAs in the region.</p> <p>B.A. Appoint members of the region service delivery team committee with approval of the area vice president.</p> <p>B. <u>Along with the region service committee, coordinate leadership development opportunities for councils and local PTAs in the region.</u></p> <p>C. Attend the WSPTA board of directors’ meetings when requested.</p>	<p>approval of the area vice president.</p> <p>B. Along with the region service committee, coordinate leadership development opportunities for councils and local PTAs in the region.</p> <p>C. Attend the WSPTA board of directors’ meetings when requested.</p>
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Proposed bylaw amendment 3.2 (conforming amendments)

Amend the *WSPTA Uniform Bylaws* by striking out “service delivery team” and inserting “region service committee” in the following locations:

- Article 7, section 3E, clause 3
- Article 7, section 4E, clause 4

Amend the *WSPTA Uniform Bylaws* by striking out “service delivery teams” and inserting “region service committees” in the following location:

- Article 7, section 4E, clause 2

Amend the *WSPTA Uniform Bylaws* by striking out “region service delivery team” and inserting “region service committee” in the following location:

- Article 6, section 2A

Proposed bylaw amendment 4 – Increase size of nominating committee

Amend *WSPTA Uniform Bylaws* Article 7, Washington State PTA, Section 2, Nominating committee – WSPTA, subsection A, by striking out “Three members shall be elected by ballot by the membership for a two-year term at the annual WSPTA convention in even-numbered years. A plurality vote shall elect. If only three candidates are nominated, the election may be by voice vote” and inserting “At least three members, but no more than five, shall be elected by ballot by the membership for a two-year term at the annual WSPTA convention in even-numbered years. A plurality vote shall elect. If only five candidates are nominated, the election may be by voice vote.”

Rationale:

This amendment is a step towards making space for more member representation on the Nominating Committee and having a voice in selecting candidates for WSPTA elected positions.

Group(s) Affected: WSPTA – No local PTA or council impact

<u>Current Wording</u>	<u>Proposed Amendment</u>	<u>If Adopted, Will Read</u>
<p>A. Two members of the WSPTA nominating committee shall be elected by the WSPTA board of directors in even numbered years for a term of two years at the first board meeting after the even-numbered year WSPTA convention. Three members shall be elected by ballot by the membership for a two-year term at the annual WSPTA convention in even-numbered years. A plurality vote shall elect. If only three candidates are nominated, the election may be by voice vote. A vacancy on the WSPTA nominating committee shall be filled as prescribed by WSPTA policy.</p>	<p>A. Two members of the WSPTA nominating committee shall be elected by the WSPTA board of directors in even numbered years for a term of two years at the first board meeting after the even-numbered year WSPTA convention. Three At least three members, but no more than five, shall be elected by ballot by the membership for a two-year term at the annual WSPTA convention in even-numbered years. A plurality vote shall elect. If only three five candidates are nominated, the election may be by voice vote. A vacancy on the WSPTA nominating committee shall be filled as prescribed by WSPTA policy.</p>	<p>A. Two members of the WSPTA nominating committee shall be elected by the WSPTA board of directors in even numbered years for a term of two years at the first board meeting after the even-numbered year WSPTA convention. At least three members, but no more than five, shall be elected by ballot by the membership for a two-year term at the annual WSPTA convention in even-numbered years. A plurality vote shall elect. If only five candidates are nominated, the election may be by voice vote. A vacancy on the WSPTA nominating committee shall be filled as prescribed by WSPTA policy.</p>

Proposed bylaw amendment 5 – Clarify membership procedures and local PTA dues

This bylaw amendment is in 2 parts. Together, these parts form a complete proposal; a single vote should be taken on all parts.

Rationale:

These changes are intended to make it clear that WSPTA requires local PTAs to pay dues for each member that has filled out a registration form but removes WSPTA from the process of how the member pays (or doesn't pay) for the membership at the local level. WSPTA is not receiving a portion of the payment to a local PTA, we are simply charging the local PTA a set amount per registered member. How the local PTAs obtain those dues is between them and their members. The intent of existing Bylaws has not changed; it has been rewritten for clarity.

Group(s) Affected: Local PTA or council – no new impacts

Proposed bylaw amendment 5.1

Amend *WSPTA Uniform Bylaws* Article 4, Membership and Dues, Section 1, Membership – local PTA, by substituting:

Section 1 Membership – local PTA

Without discrimination, membership in each local PTA shall be open to anyone who supports the purposes and basic policies of the National PTA, WSPTA and the local PTA, and who has submitted a membership registration form and paid any dues required by the local PTA.

<u>Current Wording</u>	<u>Proposed Amendment</u>	<u>If Adopted, Will Read</u>
<p>Section 1 Membership – local PTA Without discrimination, membership in each local PTA shall be open to anyone who supports the purposes and basic policies of the National PTA, WSPTA and the local PTA, and who has paid dues required by the local PTA. Membership is established by:</p> <ul style="list-style-type: none"> (i) Submitting a membership registration form to the local PTA, and (ii) Paying the required membership dues. Each member of a local PTA must pay annual membership dues as determined by the local PTA. Membership dues may be paid using subsidies as specified in WSPTA policy and the local PTA’s standing rules. 	<p>Section 1 Membership – local PTA Without discrimination, membership in each local PTA shall be open to anyone who supports the purposes and basic policies of the National PTA, WSPTA and the local PTA, and who has submitted a membership registration form and paid any dues required by the local PTA. Membership is established by:</p> <ul style="list-style-type: none"> (i) Submitting a membership registration form to the local PTA, and (ii) Paying the required membership dues. Each member of a local PTA must pay annual membership dues as determined by the local PTA. Membership dues may be paid using subsidies as specified in WSPTA policy and the local PTA’s standing rules. 	<p>Section 1 Membership – local PTA Without discrimination, membership in each local PTA shall be open to anyone who supports the purposes and basic policies of the National PTA, WSPTA and the local PTA, and who has submitted a membership registration form and paid any dues required by the local PTA.</p>

Proposed bylaw amendment 5.2

Amend *WSPTA Uniform Bylaws* Article 4, Membership and Dues, Section 6, Dues, by substituting:

Section 6 Dues

Each local PTA shall enter all members who submit a membership registration form into the WSPTA membership database, and shall pay dues to WSPTA for each member, in accordance with state and federal nonprofit laws and regulations and WSPTA policy. The dues shall equal the amount payable to the National PTA as determined by the National PTA and the amount payable to WSPTA as determined by the WSPTA.

WSPTA dues are determined by a recommendation from the WSPTA board of directors and approved by a two-thirds vote of the voting delegates at the WSPTA convention.

Dues may be collected by a local PTA. The amount shall be determined by the local PTA's membership.

Each supporting member of WSPTA shall pay annual dues directly to WSPTA. The amount of dues shall be determined by the WSPTA board of directors and shall include the amount payable to National PTA as determined by National PTA.

<u>Current Wording</u>	<u>Proposed Amendment</u>	<u>If Adopted, Will Read</u>
<p>Section 6 Dues Each local PTA shall pay annual dues reflecting the number of their registered memberships. The amount of dues shall include the portion payable to the National PTA as determined by the National PTA and the portion payable to WSPTA as recommended by the WSPTA board of directors and approved by a two-thirds vote of the voting delegates at the WSPTA convention. The WSPTA and National PTA portions of any dues collected shall be submitted to the WSPTA. Each local PTA shall pay annual dues reflecting the number of their registered memberships in accordance with state and federal nonprofit laws and regulations and WSPTA policy.</p> <p>Each supporting member of WSPTA shall pay annual dues directly to WSPTA. The amount of dues shall be determined by the WSPTA board of directors and shall include the amount payable to National PTA as determined by National PTA.</p>	<p>Section 6 Dues Each local PTA shall <u>enter all members who submit a membership registration form into the WSPTA membership database, and shall pay dues to WSPTA for each member, in accordance with state and federal nonprofit laws and regulations and WSPTA policy</u> pay annual dues reflecting the number of their registered memberships. The amount of dues shall include <u>equal</u> the portion amount payable to the National PTA as determined by the National PTA and the portion amount payable to WSPTA as <u>determined by the WSPTA.</u></p> <p><u>WSPTA dues are determined by a recommendation from</u> the WSPTA board of directors and approved by a two-thirds vote of the voting delegates at the WSPTA convention. The WSPTA and National PTA portions of any dues collected shall be submitted to the WSPTA. Each local PTA shall pay annual dues reflecting the number of their registered memberships in accordance with state and federal nonprofit laws and regulations and WSPTA policy.</p>	<p>Section 6 Dues Each local PTA shall enter all members who submit a membership registration form into the WSPTA membership database, and shall pay dues to WSPTA for each member, in accordance with state and federal nonprofit laws and regulations and WSPTA policy. The dues shall equal the amount payable to the National PTA as determined by the National PTA and the amount payable to WSPTA as determined by the WSPTA.</p> <p>WSPTA dues are determined by a recommendation from the WSPTA board of directors and approved by a two-thirds vote of the voting delegates at the WSPTA convention.</p> <p>Dues may be collected by a local PTA. The amount shall be determined by the local PTA's membership.</p> <p>Each supporting member of WSPTA shall pay annual dues directly to WSPTA. The amount of dues shall be determined by the WSPTA board of directors and shall include the amount payable to National PTA as determined by National PTA.</p>

	<p><u>Dues may be collected by a local PTA. The amount shall be determined by the local PTA's membership.</u></p> <p>Each supporting member of WSPTA shall pay annual dues directly to WSPTA. The amount of dues shall be determined by the WSPTA board of directors and shall include the amount payable to National PTA as determined by National PTA.</p>	
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Proposed bylaw amendment 6 – Change name from convention to annual meeting

This bylaw amendment is in 4 parts. Together, these parts form a complete proposal; a single vote should be taken on all parts.

History and Rationale:

With WSPTA’s annual meeting being formally called “Convention” in Bylaws, it locks us into the name and makes it difficult to introduce a variation of the annual meeting, as business must currently be done during “Convention.”

This is in *no* way doing away with the ability to use the term, “Convention” when referencing WSPTA spring conferences. This will allow us to open the opportunities for conducting the business portions of WSPTA in a different format while still able to use the term “Convention,” if desired, to describe the annual training, networking, guest speakers, and awards and celebratory portions of the annual meetings.

Group(s) Affected: WSPTA

Proposed bylaw amendment 6.1

Amend *WSPTA Uniform Bylaws* Article 10, WSPTA Convention, Section 1, Meeting – convention, by substituting:

Section 1 Meeting – annual meeting

- A. WSPTA shall hold an annual meeting of delegates for the purpose of electing officers and conducting other business important to the management of the association.
- B. The date, place, and registration fee for the annual meeting shall be determined by the WSPTA board of directors.
- C. Written or electronic notice of the place, date, and time of the annual meeting shall be sent to all WSPTA members at least 10 but not more than 60 days before the meeting date.

- D. Only items approved by the WSPTA president or executive director shall be displayed, distributed, or offered for sale at the annual meeting. This includes paper and digital publications.

<u>Current Wording</u>	<u>Proposed Amendment</u>	<u>If Adopted, Will Read</u>
<p>Section 1 Meeting – convention</p> <p>A. The annual meeting of the members of WSPTA shall be known as the WSPTA convention.</p> <p>B. The date, place, and registration fee for the convention shall be determined by the WSPTA board of directors.</p> <p>C. Written or electronic notice of the place, date, and time of the convention shall be sent to all WSPTA members at least ten but not more than 60 days prior to the opening day of the convention.</p> <p>D. Only those publications approved by the WSPTA president or executive director shall be displayed, distributed, or offered for sale at the convention.</p>	<p>Section 1 Meeting – convention annual meeting</p> <p>A. The annual meeting of the members of WSPTA shall be known as the WSPTA convention.</p> <p><u>A. WSPTA shall hold an annual meeting of delegates for the purpose of electing officers and conducting other business important to the management of the association.</u></p> <p>B. The date, place, and registration fee for the convention annual meeting shall be determined by the WSPTA board of directors.</p> <p>C. Written or electronic notice of the place, date, and time of the convention annual meeting shall be sent to all WSPTA members at least ten 10 but not more than 60 days prior to the opening day of the convention before the meeting date.</p> <p>D. Only those publications items approved by the WSPTA president or executive director shall be displayed, distributed, or offered for sale at the convention annual meeting. <u>This includes paper and digital publications.</u></p>	<p>Section 1 Meeting – annual meeting</p> <p>A. WSPTA shall hold an annual meeting of delegates for the purpose of electing officers and conducting other business important to the management of the association.</p> <p>B. The date, place, and registration fee for the annual meeting shall be determined by the WSPTA board of directors.</p> <p>C. Written or electronic notice of the place, date, and time of the annual meeting shall be sent to all WSPTA members at least 10 but not more than 60 days before the meeting date.</p> <p>D. Only items approved by the WSPTA president or executive director shall be displayed, distributed, or offered for sale at the annual meeting. This includes paper and digital publications.</p>

Proposed bylaw amendment 6.2

Amend *WSPTA Uniform Bylaws* Article 7, Washington State PTA, Section 4, Duties of officers – WSPTA, subsection D, item 3, by striking out “pre-convention meeting of the WSPTA board of directors for adoption” and inserting “WSPTA board of directors for adoption prior to May 31.”

<u>Current Wording</u>	<u>Proposed Amendment</u>	<u>If Adopted, Will Read</u>
<p>D. FINANCE OFFICER The WSPTA finance officer shall: 3. Submit a proposed budget to the pre-convention meeting of the WSPTA board of directors for adoption.</p>	<p>D. FINANCE OFFICER The WSPTA finance officer shall: 3. Submit a proposed budget to the pre-convention meeting of the WSPTA board of directors for adoption <u>WSPTA board of directors for adoption prior to May 31.</u></p>	<p>D. FINANCE OFFICER The WSPTA finance officer shall: 3. Submit a proposed budget to the WSPTA board of directors for adoption prior to May 31.</p>

Proposed bylaw amendment 6.3

Amend *WSPTA Uniform Bylaws* Article 7, Washington State PTA, Section 5, Executive committee – WSPTA, subsection A, by striking out “first regularly scheduled board of directors meeting following the WSPTA convention” and inserting “June board meeting”.

<u>Current Wording</u>	<u>Proposed Amendment</u>	<u>If Adopted, Will Read</u>
<p>A. The WSPTA executive committee shall consist of the president, vice president, secretary, finance officer and one member of the board of directors elected for a term ending on May 31 following the board member’s election to the executive committee. This member shall be elected by the area vice presidents and state directors at the first regularly scheduled board of directors meeting following the WSPTA convention. A majority of those currently serving on the WSPTA executive committee shall constitute a quorum.</p>	<p>A. The WSPTA executive committee shall consist of the president, vice president, secretary, finance officer and one member of the board of directors elected for a term ending on May 31 following the board member’s election to the executive committee. This member shall be elected by the area vice presidents and state directors at the first regularly scheduled board of directors meeting following the WSPTA convention <u>June board meeting.</u> A majority of those currently serving on the WSPTA executive</p>	<p>A. The WSPTA executive committee shall consist of the president, vice president, secretary, finance officer and one member of the board of directors elected for a term ending on May 31 following the board member’s election to the executive committee. This member shall be elected by the area vice presidents and state directors at the June board meeting. A majority of those currently serving on the WSPTA executive committee shall constitute a quorum.</p>

	committee shall constitute a quorum.	
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Proposed bylaw amendment 6.4 (conforming amendments)

Amend the *WSPTA Uniform Bylaws* by striking out “convention” and inserting “annual meeting” in the following locations:

- Article 2, item K
- Article 4, section 6
- Article 7, section 2A, first sentence
- Article 7, section 2E
- Article 7, section 3F
- Article 7, section 4C, item 1
- Article 9, section 5C
- Article 10 title
- Article 10, section 2 title
- Article 10, section 2D2
- Article 10, section 2E
- Article 10, section 3 title
- Article 10, section 3
- Article 10, section 4 title
- Article 10, section 4A
- Article 10, section 4B
- Article 10, section 5 title
- Article 10, section 5A
- Article 10, section 5B
- Article 10, section 5C
- Article 12, section 1, two instances

Amend the *WSPTA Uniform Bylaws* by striking out “convention” and inserting “the annual meeting” in the following locations:

- Article 10, section 2D1
- Article 10, section 2D3
- Article 10, section 2D4
- Article 10, section 2F

Amend the *WSPTA Uniform Bylaws* by striking out “annual WSPTA convention” and inserting “WSPTA annual meeting” in the following locations:

- Article 7, section 2A, second sentence
- Article 7, section 3B

Amend the *WSPTA Uniform Bylaws* by striking out “to the next convention” and inserting “at the next annual meeting” in the following location:

- Article 12, section 2

Amend the *WSPTA Uniform Bylaws* by striking out “conventions” and inserting “meetings of delegates” in the following location:

- Article 7, section 6E

Proposed bylaw amendment 7 – Diversity, equity, inclusion training for officers

Amend *WSPTA Uniform Bylaws* Article 7, Washington State PTA, Section 6, Board of directors – WSPTA, by adding a new subsection:

- F. Ongoing annual training shall include Diversity, Equity, Inclusion; PTA and the Law; and Executive Leadership Development for the elected officers of the Board of Directors.

Rationale:

It is advisable for the Board of Directors to show commitment as a Board to advancing the Diversity, Equity, Inclusion (DEI) efforts. As there are already training requirements for local and council leaders, yet none for the board of directors, this is a great opportunity to introduce not just DEI but regular ongoing training for those serving on the board.

Group(s) Affected: WSPTA elected officers – No local PTA or council impact

<u>Current Wording</u>	<u>Proposed Amendment</u>	<u>If Adopted, Will Read</u>
	<p><u>F. Ongoing annual training shall include Diversity, Equity, Inclusion; PTA and the Law; and Executive Leadership Development for the elected officers of the Board of Directors.</u></p>	<p>F. Ongoing annual training shall include Diversity, Equity, Inclusion; PTA and the Law; and Executive Leadership Development for the elected officers of the Board of Directors.</p>