## Legislative Issue Review Checklist – New Issues

### Section A - General Criteria

<table>
<thead>
<tr>
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<th>Must be YES to all</th>
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<tbody>
<tr>
<td>1.</td>
<td>Was the submission received by the deadline?</td>
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|   | • YES – Continue with review  
|   | • NO – Stop review |
| 2. | Was the submission complete, including all required information and verifiable supporting evidence? |
|   | • YES – Continue with review  
|   | • NO – Stop review |
| 3. | Is the issue statewide in scope? |
|   | • YES – Continue with review  
|   | • NO – Stop review |
| 4. | Does the issue supplement but not conflict with the WSPTA legislative platform or with National PTA resolutions or position statements? |
|   | • YES – Continue with review  
|   | • NO – Stop review |
| 5. | Is the issue consistent with PTA purposes, values, vision, and mission? Does the issue relate to the health, safety, well-being, and education of children and youth? |
|   | PTA Purposes:  
|   | A. To promote the welfare of children and youth in home, school, places of worship, and throughout the community;  
|   | B. To raise the standards of home life;  
|   | C. To advocate for laws that further the education, physical and mental health, welfare, and safety of children and youth;  
|   | D. To promote the collaboration and engagement of families and educators in the education of children and youth;  
|   | E. To engage the public in united efforts to secure the physical, mental, emotional, spiritual, and social well-being of all children and youth;  
|   | F. To advocate for fiscal responsibility regarding public tax dollars in public education funding.  
|   | • YES – Continue with review  
|   | • NO – Stop review |
| 6. | The issue does not harm or negatively impact WSPTA (including but not limited to legal, financial, volunteers and other resources, as well as implications to existing partnership and coalition agreements). |
|   | • YES – Continue with review  
|   | • NO – Stop review |
| 7. | Does this issue meet the definition of a legislative issue versus a resolution? |
|   | • Legislative issues are short-term positions that seek solutions that can only be accomplished through legislative action of the Washington state legislature.  
|   | • Resolutions are long-term positions that offer solutions to policy issues at the federal, state or local school district level.  
|   | • YES - Continue with review  
|   | • NO – Stop review and refer to the resolutions committee |
| 8. | Is this a state level legislative issue (versus federal level or local implementation)? |
|   | • State legislative issue - the legislature can make or change a law to address the problem.  
|   | • Federal legislative issue - only Congress can address the problem. Discuss with the WSPTA Federal Legislative Chair.  
|   | • Local implementation issue - school board, school district or school-level solutions to the problem. Can the advocacy committee provide guidance or resources to help with local advocacy?  
|   | • YES - Continue with review  
|   | • NO - Stop review
<table>
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<tr>
<th>Section B - Issue Criteria</th>
<th>24 Points Max</th>
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<tbody>
<tr>
<td>1. Title Character Limit</td>
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| Does it meet the limit of fewer than 50 characters, including spaces? | 3 points: YES  
1 point: 10 characters or less over the limit  
0 points: More than 10 characters over the limit |
| 2. Title Accuracy           |               |
| Does it accurately describe the issue? | 5 points: Title accurately describes the problem being addressed or the proposed solutions  
3 points: Title needs some revision to better reflect the problem being addressed or the proposed solutions  
0 points: Title does not aid understanding of the issue and needs major revision |
| 3. Issue Description        |               |
| Does it meet the limit of fewer than 350 characters, including spaces and follow the required format? | 3 points: YES  
1 point: 25 characters or less over the limit  
0 points: More than 25 characters over the limit |
| 4. Persuasive Statement Word Limit | 3 points: YES  
1 point: 25 words or less over the limit  
0 points: More than 25 words over the limit |
| 5. Persuasive Statement Strength | 5 points: Accurately describes the problem being addressed, the proposed solutions, and makes a strong case for having the issue on the WSPTA platform  
3 points: Needs some revision to better reflect the issue proposal and/or be more persuasive  
0 points: Does not aid understanding of the issue and needs major revision |
| 6. Citations                |               |
| Is the submission information verified? | 5 points: All information is verified  
3 points: Most information verified; some is not verified |
| 7. Stand-Alone or Combine   |               |
| Should this issue be combined with another proposal or an existing part of the platform? | YES  
NO |

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<tr>
<th>Section C - Purpose Alignment &amp; Impact</th>
<th>17 Points Max</th>
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<tbody>
<tr>
<td>1. Purpose Alignment</td>
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| Is the issue consistent with WSPTA’s purposes, values, vision, and mission? Does it directly relate to the health, safety, well-being, and education of children and youth? (See Section A5) | 5 points: Strong match to WSPTA purposes, values, vision, and mission. It directly relates to the health, safety, well-being, and education of children and youth  
3 points: Somewhat of a match to WSPTA purposes, values, vision, and mission. It somewhat relates to the health, safety, well-being, and education of children and youth. The match is not strong |
| 2. Scope                               |               |
| Is this issue statewide in scope?      | 3 points: This issue is statewide in scope  
1 point: This issue addresses a regional issue  
0 points: This issue only affects a few school districts or cities/counties |
### 3. Student Impact
What % of students would this effect?

- **3 points:** This issue affects all public education students, or all students in a particular group (e.g., all special education students, all high school students, etc.)
- **1 point:** This issue affects many but not all students
- **0 points:** This issue would affect few students

### 4. Student Outcomes
Would the proposed solutions in this issue increase student outcomes (increase health, welfare, safety, or better educational outcomes)?

- **3 points:** Solutions proposed are highly likely to address the problem, and increase student outcomes
- **1 point:** Unsure if the solutions proposed will increase student outcomes
- **0 points:** Solutions are unlikely to increase student outcomes

### 5. Equity and Anti-Racism
Does the proposed issue align with or support WSPTA’s equity and anti-racism work?

- **3 points:** Strong alignment to equity and anti-racism work
- **1 point:** Moderate alignment to equity and anti-racism work
- **0 points:** No alignment to equity and anti-racism work

### Section D - Submitter/Team Availability
4 Points Max

1. **Availability - Future Advocacy**
   Is the submitter/team willing and able to participate in advocacy for this issue, including taking part in weekly conference calls and testifying in Olympia?

   - **3 points:** Yes
   - **1 point:** Some involvement
   - **0 points:** No

2. **Availability - Legislative Assembly**
   Will the submitter be available to attend legislative assembly?

   - **1 point:** Yes
   - **0 points:** No or unsure at this time

### Section E - Platform Alignment
17 Points Max

*(Section completed by WSPTA advocacy director, federal legislative chair, and legislative consultant)*

1. **Current Platform Alignment**
   Does WSPTA or National PTA have a current position on this issue? If so, what?

   - **5 points:** WSPTA Top 5 Priority Issue (most recent platform)
   - **3 points:** WSPTA Supported Issue (most recent platform) OR WSPTA legislative principle OR WSPTA resolution
   - **1 point:** National PTA position statement OR National PTA resolution or other
   - **0 points:** No alignment to current PTA platform

2. **Historic Platform Alignment**
   Has there been any previous WSPTA legislative history or action around this policy? If so, what?

   - **3 points:** Has been on multiple prior WSPTA platforms
   - **1 point:** Has been on 1 prior WSPTA platform
   - **0 points:** Has never been on the WSPTA platform

3. **Legislation**
   Has there been any legislation introduced regarding this issue? If so, what?

   - **3 points:** There was a recent bill/legislation that has support and stands a good chance to pass
   - **1 point:** There was a bill/legislation, but it has limited support, OR there will be a new bill being introduced
   - **0 points:** There is not a recent bill or other public policy on this topic, so level of support is unknown
4. **Research**
   What does the research say about this policy solution? If so, what?
   - **3 points**: There is strong, recent evidence in support of the solutions proposed in this issue
   - **1 point**: There is mixed, weak, limited or outdated evidence on this policy solution
   - **0 points**: There is no evidence supporting the solutions

5. **Policy Solutions**
   Do these policy solutions have a proven track record in other school districts or states? If so, how?
   - **3 points**: These solutions are being successfully implemented in other Washington school districts or states
   - **1 point**: These solutions have been proposed/laws passed but have no implementation track record yet
   - **0 points**: These solutions have no track record

6. **Current State Law**
   What is current Washington state law or practice (if any) regarding this policy?

**Section F - Timeliness & Visibility**

*Section completed by WSPTA advocacy director, federal legislative chair, and legislative consultant*

1. **Actionability**
   Is this position “actionable” in the next legislative session?
   - **10 points**: Great opportunity to pass in the next session
   - **5 points**: Average opportunity to pass, but gets issue on radar
   - **0 points**: Little to no chance of passing in the next legislative session

2. **Potential Opposition**
   What opposition might be encountered in working on this policy in this legislative session?
   - **5 points**: No opposition in legislature or stakeholder groups
   - **3 points**: Limited opposition in legislature or stakeholder groups
   - **0 points**: Significant opposition in legislature or stakeholder groups

3. **Potential Alignment**
   What potential alignment is there with our existing partners and coalitions?
   - **5 points**: Strong alignment with partners and coalitions
   - **3 points**: Limited alignment with partners and coalitions
   - **0 points**: No alignment with partners and coalitions groups

4. **Role**
   Is WSPTA in lead or supportive role?
   - **3 points**: WSPTA leadership role
   - **1 point**: WSPTA supportive role

**Total**

85 Points Max