

## Resolution Review Checklist – Amended Resolutions

Section A - General Criteria	Must be YES to all
1. Was the submission received by the deadline?	<ul style="list-style-type: none"> <li>• YES – Continue with review</li> <li>• NO – Stop review</li> </ul>
2. Was the submission complete, including all required information and verifiable supporting evidence?	<ul style="list-style-type: none"> <li>• YES – Continue with review</li> <li>• NO – Stop review</li> </ul>
3. Is the resolution still statewide in scope if amended?	<ul style="list-style-type: none"> <li>• YES – Continue with review</li> <li>• NO – Stop review</li> </ul>
4. Does the amended resolution still supplement but not conflict with the WSPTA legislative platform or with National PTA resolutions or position statements?	<ul style="list-style-type: none"> <li>• YES – Continue with review</li> <li>• NO – Stop review</li> </ul>
<p>5. Is the amended resolution still consistent with PTA purposes, values, vision, and mission? Does the amended resolution still relate to the health, safety, well-being, and education of children and youth?</p> <p><b>PTA Purposes:</b></p> <ul style="list-style-type: none"> <li>A. To promote the welfare of children and youth in home, school, places of worship, and throughout the community;</li> <li>B. To raise the standards of home life;</li> <li>C. To advocate for laws that further the education, physical and mental health, welfare, and safety of children and youth;</li> <li>D. To promote the collaboration and engagement of families and educators in the education of children and youth;</li> <li>E. To engage the public in united efforts to secure the physical, mental, emotional, spiritual, and social well-being of all children and youth;</li> <li>F. To advocate for fiscal responsibility regarding public tax dollars in public education funding.</li> </ul>	<ul style="list-style-type: none"> <li>• YES – Continue with review</li> <li>• NO – Stop review</li> </ul>
6. The amended resolution does not harm or negatively impact WSPTA (including but not limited to legal, financial, volunteers and other resources, as well as implications to existing partnership and coalition agreements).	<ul style="list-style-type: none"> <li>• YES – Continue with review</li> <li>• NO – Stop review</li> </ul>
<p>7. Does this amended resolution maintain the definition of a resolution versus a legislative issue?</p> <ul style="list-style-type: none"> <li>• Resolutions are long-term positions that offer solutions to policy issues at the federal, state or local school district level.</li> <li>• Legislative issues are short-term positions that seek solutions that can only be accomplished through legislative action of the Washington state legislature.</li> </ul>	<ul style="list-style-type: none"> <li>• YES – Continue with review</li> <li>• NO – Stop review and refer to the resolutions committee</li> </ul>
<p>8. Does the amended resolution still fit under an existing resolution category?</p> <ul style="list-style-type: none"> <li>• Alcohol and Drugs</li> <li>• Child and Safety Protection</li> <li>• Cooperative Role of Parents and Educators</li> <li>• Health and Nutrition</li> <li>• Support for Public Education</li> </ul>	<ul style="list-style-type: none"> <li>• YES – Continue with review</li> <li>• NO – Stop review</li> </ul>

Section B - Resolution Criteria	37 Points Max
<b>1. Title Character Recommendation</b> Does the amended title meet the recommendation of fewer than 60 characters, including spaces?	<ul style="list-style-type: none"> <li>• <b>3 points:</b> YES</li> <li>• <b>1 point:</b> 10 characters or less over the limit</li> <li>• <b>0 points:</b> More than 10 characters over the limit <b>OR</b> no title amendment</li> </ul>
<b>2. Title Accuracy</b> Does the amended title accurately describe the amended resolution?	<ul style="list-style-type: none"> <li>• <b>5 points:</b> Amended title accurately describes the problem being addressed or the proposed solutions</li> <li>• <b>3 points:</b> Amended title needs some revision to better reflect the problem being addressed or the proposed solutions</li> <li>• <b>0 points:</b> Amended title does not aid understanding of the resolution and needs major revision <b>OR</b> no title amendment</li> </ul>
<b>3. Whereas Clause Limit</b> Does it meet the limit of 10 or fewer whereas clauses?	<ul style="list-style-type: none"> <li>• <b>3 points:</b> YES</li> <li>• <b>0 points:</b> No amendments to the whereas clauses</li> <li>• <b>-3 points:</b> NO</li> </ul>
<b>4. Whereas Clause Strength</b> Whereas clauses should state why the action in the resolved clauses should be taken, should be broad in scope, use clear language with no undefined acronyms, and should all be addressed in a resolved clause.	<ul style="list-style-type: none"> <li>• <b>5 points:</b> Amended whereas clauses are solid as proposed - need little revision</li> <li>• <b>3 points:</b> Amended whereas clauses need some revision</li> <li>• <b>0 points:</b> Amended whereas clauses need almost a complete rewrite <b>OR</b> no amendments to the whereas clauses needed</li> </ul>
<b>5. Resolved Clause Limit</b> Does it meet the limit of 4 or fewer resolved clauses?	<ul style="list-style-type: none"> <li>• <b>3 points:</b> YES</li> <li>• <b>0 points:</b> No amendments to the resolved clauses</li> <li>• <b>-3 points:</b> NO</li> </ul>
<b>6. Resolved Clause Strength</b> Resolved clauses should be the strongest part of the resolution and should state what action or position should be taken to solve the problem set up in the whereas clauses. They should be actionable and strong and include a verb showing what action will follow in each resolved clause.	<ul style="list-style-type: none"> <li>• <b>5 points:</b> Amended resolved clauses are solid as proposed - need little revision</li> <li>• <b>3 points:</b> Amended resolved clauses need some revision</li> <li>• <b>0 points:</b> Amended resolved clauses need almost a complete rewrite <b>OR</b> no amendments to the resolved clauses</li> </ul>
<b>7. Persuasive Statement Word Limit</b> Does it meet the limit of fewer than 250 words?	<ul style="list-style-type: none"> <li>• <b>3 points:</b> YES</li> <li>• <b>1 point:</b> 25 words or less over the limit</li> <li>• <b>0 points:</b> More than 25 words over the limit</li> </ul>
<b>8. Persuasive Statement Strength</b> Is it strong?	<ul style="list-style-type: none"> <li>• <b>5 points:</b> Accurately describes the problem being addressed, the proposed solutions, and makes a strong case for having the resolution on the platform</li> <li>• <b>3 points:</b> Needs some revision to better reflect the resolution proposal and/or be more persuasive</li> <li>• <b>0 points:</b> Does not aid understanding of the resolution and needs major revision</li> </ul>
<b>9. Citations</b> Is the submission information verified?	<ul style="list-style-type: none"> <li>• <b>5 points:</b> All information is verified</li> <li>• <b>3 points:</b> Most information verified; some is not verified</li> </ul>

<b>Section C – Submitter/Team Availability</b>	<b>4 Points Max</b>
<b>1. Availability – Future Advocacy</b> Is the submitter/team willing and able to participate in advocacy for this resolution, including taking part in weekly conference calls and testifying in Olympia?	<ul style="list-style-type: none"> <li>• <b>3 points:</b> Yes</li> <li>• <b>1 point:</b> Some involvement</li> <li>• <b>0 points:</b> No</li> </ul>
<b>2. Availability – Legislative Assembly or Annual Business Meeting</b> Will the submitter be available to attend legislative assembly or annual business meeting?	<ul style="list-style-type: none"> <li>• <b>1 point:</b> Yes</li> <li>• <b>0 points:</b> No or unsure at this time</li> </ul>
<b>Total</b>	<b>41 Points Max – If title, whereas, and resolved clauses all amended</b> <b>33 Points Max – If only whereas and resolved clauses amended</b> <b>25 Points Max – If only title amended</b>