

Important information:

- Complete the [online application form](#) and submit by February 28, 2023.
- You must be a current PTA member to participate.
- Do not include previously submitted information.
- You must serve in a leadership position for a minimum of 8 months to receive points.
- If you serve in the same position or attend the same training for multiple years, submit each year on a separate line to ensure you receive points for all years.
- When asked for the PTA name and number, provide information related to the leadership role or activity. (WSPTA for any state-level, Region # for any region-level, or the local PTA or council name and number for local and council level leadership roles or activities.)
- If you attend a PTA training or event, you do not get additional points for attending individual classes at the event. **EXCEPTION:** *PTA and the Law* taken at convention, other WSPTA event, or region conference can be claimed.
- Only PTA provided or hosted trainings are eligible for points. Training from outside organizations not hosted by PTA will not receive credit.
- You may take as many years as needed to advance levels.
- In a given year's submission, points will only be accepted going back up to five years, including the current PTA fiscal year.

Submission process: (new for 2022-23)

- You must complete the [online form](#) providing basic information about your submission.
- In the form will be a link to an Excel file for you to download. (Note: the file works best on a laptop or desktop computer.)
- You will edit this file with the required positions and activities you have accomplished.
- Save the spreadsheet including your last name in the title and then email it back to the Leadership Service Award chair for compilation.
- The online form and the spreadsheet must both be submitted to receive recognition.

Please review the website for additional information before completing the application:

<https://www.wastatepta.org/pta-leaders/leadership-service/>.

Questions? Contact LeadershipServiceAward@wastatepta.org.

Section 1: Leadership Position Points	
WSPTA board of directors	20 points
WSPTA region director	15 points
WSPTA service delivery team member	8 points
WSPTA committee chair	10 points
WSPTA committee member	6 points
WSPTA task force member	4 points
WSPTA appointed representative to another organization	4 points
Council executive committee ¹	15 points
Council board of directors ¹	10 points
Council committee chair ²	6 points
Council committee member	3 points
Local PTA executive committee ¹	15 points
Local PTA board of directors ¹	10 points
Local PTA committee chair ²	6 points
Local PTA committee member	3 points
School district committee or advisory council	4 points
School district levy/bond committee chair	4 points
School district levy/bond committee member	2 points
School committee (such as a learning improvement team or shared decision team)	2 points

¹ In a given PTA year, officers and board members with more than one position on a board of directors for the same local PTA or council can claim points for only one of those positions. For example, serving as treasurer and another board position for the same PTA would receive points for being the elected officer (treasurer), not executive committee plus board member points.

² In a given PTA year, executive committee and board members may claim a maximum of 3 committee chair positions for non-board chair positions held for the same PTA.

Section 2: Leadership Activity Points	
WSPTA Convention class presenter (include each presentation title)	7 points
WSPTA Convention coach	1 point
WSPTA Leadership Conference presenter (include each presentation title)	7 points
WSPTA Legislative Assembly presenter (include each presentation title)	7 points
WSPTA Autumn Leadership Launch presenter (include each presentation title)	7 points
WSPTA region conference presenter (include each presentation title and date)	5 points
WSPTA class presenter to a local PTA/council (include each presentation title and date)	5 points
WSPTA <i>PTA and the Law</i> presenter (include each date presented)	8 points
WSPTA webinar presenter (not <i>PTA and the Law</i>) (include each presentation title and date)	5 points
WSPTA webinar facilitator (include each presentation title and date)	3 points
WSPTA (state-level) awards, Reflections, essay contest, game dev competition, or scholarship judge	3 points
Legislative testimony (provide topic, event/meeting date, and decision-maker name(s))	5 points
WSPTA Legislative Assembly issue/resolution/legislative principle submitter (include title)	5 points
Region roundtable facilitator	1 point
National PTA conference presenter (include presentation title and date)	9 points
National PTA issue/resolution submitter (include title)	5 points

Section 3: Training Points	
National PTA Convention or legislative conference	15 points
WSPTA Convention	12 points
WSPTA Legislative Assembly	12 points
WSPTA Autumn Leadership Launch	10 points
WSPTA Leadership Conference	6 points
WSPTA <i>PTA and the Law</i> in-person presentation or webinar (may include if taken at convention or region conference) (include date(s))	6 points
WSPTA family engagement event (in-person)	6 points
WSPTA region conference (include date(s))	6 points
WSPTA Focus Day (in-person)	6 points
WSPTA in-person class (include class title and date, taught by council, region, or state) ³	5 points
WSPTA webinar or recorded class (include date) ³	3 points
WSPTA Council Summit (include date)	3 points
WSPTA hosted webinar with outside organization (i.e. OSPI, DOH, etc.)	2 points
PTA roundtable (council, region, or state – not part of another event	1 point
National PTA eLearning	1 point
Event with a legislator regarding a WSPTA platform issue ⁴ (include topic, date, and decision-maker(s) in attendance)	3 points

³ Points will only be given once for a given class title, regardless of the number of times or the varied methods (in-person, webinar, or recorded) you attend the same class in a given PTA year.

⁴ Attendance at an event (meeting, coffee chat, townhall, candidate forum, etc.) with a legislator where a WSPTA platform issue is discussed.