2020 Legislative Principle Proposal Instructions

These instructions are to help assist you in completing the Legislative Principle Proposal Form and to provide necessary information about the submittal process. Current legislative principles may be amended or retired, and new legislative principles may be submitted. See also the Legislative Principle Review Checklist to assist you in writing your submission. The completed form must be emailed to ptaadvocacydir@wastatepta.org.

Deliverables and deadlines:

- Completed proposal form due Monday, June 1, 2020.
- Legislative principle education PowerPoint presentation and proposed handouts (if applicable) – approximately one month prior to legislative assembly.

Legislative Principle Submitter Requirements:

- Be a current Washington State PTA member.
- Submit a completed Legislative Principle Proposal Form by the deadline above and include all links/references so the information is verifiable.
- Be available by email and phone to work with the advocacy committee member assigned to review your legislative principle to provide clarification and additional information as needed.
- Be available during the advocacy committee meeting to answer questions on the legislative principle.
- In the case where more than one principle submitted are of similar scope, agree to work with others to combine principles.
- Attend legislative assembly (or send a representative) October 2020 to present your legislative principle to attendees to encourage adoption, prepare a 5-minute education PowerPoint to share with delegates, have additional talking points to share with other supporters during caucusing, and prepare a 2-minute opening persuasive statement for the debate, and have additional talking points to share with other supporting delegates.
- All legislative principle submitters must sign the Principle Team Code of Conduct.

IMPORTANT! You will need to make sure that you are a 2020-21 PTA member, are registered for legislative assembly, and are designated as a voting delegate by your PTA president, who must submit your name to the WSPTA office. Details on the procedure and deadline for naming voting delegates will be sent to your PTA president.

The advocacy committee will review the legislative principles using the Legislative Principle Review Checklist and make recommendations to the board of directors at its summer 2020 meeting. Following the board meeting, you will be notified if your legislative principle will be forwarded to the members at legislative assembly.
Legislative Principle Proposal Form

Each submitter shall complete the Legislative Principle Proposal Form and submit by the deadline. If the directions are not followed and/or deadlines are not met, it may prevent your principle from being considered and/or moving forward.

The form consists of four sections:

Section 1 – Submitter Information

1. Identify if you are submitting a new legislative principle (complete section 1 and 2 only), amending an existing legislative principle (complete sections 1 and 3 only), or retiring an existing legislative principle (complete sections 1 and 4 only).
2. Identify whether the submission is being offered by an individual PTA member, local PTA/PTSA (in good standing), council (in good standing), or WSPTA committee.
3. Provide primary submitter contact information including name, PTA/PTSA name and number, mobile number, and email.
4. Provide additional submitter contact (if applicable) including name, PTA/PTSA name and number, mobile number, and email.

Section 2 – New Legislative Principle (skip this section if you are proposing to amend or retire an existing legislative principle)

1. Identify which one of five legislative principle categories your proposal covers - Budget, revenue and funding, parent and family involvement, public education policies, health and well-being of children and youth, or safe and nurturing environments for children and youth.
2. Legislative principle language - In 100 characters or less, including spaces, provide the proposed new legislative principle language that follows the introductory line. The introductory line for each legislative principle category is slightly different, so please refer to the legislative principle page of the WSPTA website.
3. Facts and evidence - Provide the facts and evidence that lead you to propose this new legislative principle. Include references and links to substantiate facts. Limit your response to no more than 5 pages.
4. Persuasive statement - Provide a persuasive statement for this new legislative principle, up to a maximum of 250 words.
5. Work in progress - Are any legislators and/or groups or coalitions currently working on this topic?
6. Is this topic a current or past position of PTA? - List the WSPTA, other state PTA congress, or National PTA positions, principles, issues or resolutions that align with your proposed new legislative principle. Cite the position or resolution title and year, if known.
Section 3 – Amending an Existing Legislative Principle *(skip this section if you are proposing a new legislative principle or to retire an existing legislative principle)*

1. **Current legislative principle category** - Identify which one of the five categories your proposal covers. Budget, revenue and funding, parent and family involvement, public education policies, health and well-being of children and youth, or safe and nurturing environments for children and youth.

2. **Current legislative principle language** - Provide the current legislative principle language to be amended.

3. **Amended legislative principle language** - Indicate your proposed amendments. Use strikethrough to note deletions and **bold/underline** to show additions.

4. **Facts and evidence** - Provide the facts and evidence that lead you to propose amendments to this legislative principle. Include references and links to substantiate facts. Limit your response to no more than 5 pages.

5. **Persuasive statement** - Provide a persuasive statement for the amendment of this legislative principle, up to a maximum of 250 words.

Section 4 – Retiring an Existing Legislative Principle *(skip this section if you are proposing a new legislative principle or an amendment to an existing legislative principle)*

1. **Current legislative principle category** - Identify which one of the five categories your proposal covers. Budget, revenue and funding, parent and family involvement, public education policies, health and well-being of children and youth, or safe and nurturing environments for children and youth.

2. **Current legislative principle language** - Provide the current legislative principle language to be retired.

3. **Facts and evidence** - Provide the facts and evidence that lead you to propose the retirement of this legislative principle. Limit your response to no more than 5 pages.

4. **Persuasive statement** - Provide a persuasive statement for the retirement of this legislative principle, up to a maximum of 250 words.