

# WSPTA Board of Directors – Meeting Summary

## August 2018 Board Meeting



Your WSPTA Board of Directors held a board meeting at the WSPTA office, Tacoma, WA on Sunday, August 5, 2018. President Michelle Nims called the meeting to order at 9:03 a.m. A quorum was present.

President Nims shared that State Director Plans of Action are due August 31 and Region Director Plans of Action are due September 30. Coalitions, work groups, and statewide relationships primary contacts were assigned. A preliminary convention meeting was held where survey results from the past two conventions were reviewed. Chris Reykdal has agreed to be our keynote speaker at Legislative Assembly. President Nims sent a personal note and a copy of the National PTA awards program to each National PTA Reflections winner and School of Excellence recipient from Washington state. She has also contacted Sacajawea PTA, Seattle, about making a personal presentation of their National PTA Jan Harp Domene Award. President Nims acknowledged the work of Julie Haase and her leadership committee in executing a delightful, fresh leadership conference.

Interim Executive Director Miller reported that he has been working through contacts with current sponsors, benefit providers, and coalitions. Leadership News is on the summer schedule through the end of August, then will return to publication weekly. Membership News is scheduled to go out to all 2017-18 and 2018-19 members on August 16. Since PT Avenue end-of-year process has been completed for all accounts, he has been updating access to PT Avenue.

Frank Hagel, president of our chosen executive director search firm, met with the board and gave a brief update on the process. We were given a high-level timeline, with the goal to hire our new executive director before the end of November.

The board approved policy changes that address the WSPTA State Awards committee, the Standards of Affiliation agreement, the Growth and Development committee, and best practices for officer removal.

Finance Officer Kutzera proposed revisions to the WSPTA 2018-2019 budget (originally approved by the board at the May 17, 2018 board meeting.) These changes include: increasing the Legislative Assembly food/beverage budget line; adding a line to account for expenses of the executive director search; and allowing for use of investment dividends to cover these added expenses. The board approved the proposed budget revisions.

The board elected these self-declared candidates to the state awards committee: Tania Skinner, chair; Diane Call, Kimberli Swenson and Duncan Taylor.

Advocacy Director Chamberlain presented the report from the advocacy and resolutions committees. We are starting on year one of our two-year legislative cycle. At legislative assembly the body will choose the Top 5 issues, as well as the also-supported issues. The board voted that 2 legislative principles, 11 issues, and 5 resolutions will be presented at Legislative Assembly (October 20-21, 2018, Green River College, Auburn).

Finance Officer Kutzera reported that the annual audit was completed by Brantley Janson Yost and Ellison; a report will be made to the board in October. This year's Corporate Finance Committee comprises Janice, Nancy Chamberlain, Jane Dulski, Julie Haase and Monika Scotti.

Family and Community Engagement Director Taylor discussed his review of a core FACE support resource, the Office of the Education Ombudsman "Family and Community Engagement Recommendations Update."

Leadership Director Haase thanked the board for support of the new leadership conference format. Surveys to leadership conference attendees to be sent out within a few days. Most of the training webinars have been scheduled; different classes are scheduled at a variety of times, to be timely. She discussed feedback from convention attendees.

Program Director Swenson is working to revise program forms.

Each area vice president provided a brief update of region conferences and service delivery team status.

The meeting was adjourned at 4:30 p.m. The October board meeting is scheduled for October 19, 2018.