



Please complete the form below and submit by email to ptalegdir@wastatepta.org. Please read instructions below for the submittal process.

TIMING

- **Title and short description (sections 1-4) due Tuesday, May 1, 2018**
- **Completed submittal form due Friday, June 1, 2018**

Issue Submitters Requirements:

- Be a current Washington State PTA member.
- Submit a completed Legislative Issue Proposal Form by the deadlines above and include all links/references so the information is verifiable.
- Be available by email and phone to work with the legislative committee member assigned to review your issue to provide clarification where needed.
- Be available during the legislative committee meeting to answer questions on the issue.
- In the case where more than one issue submitted are of similar scope, agree to work with others to combine issues.
- Prepare a 1-page position paper based on the information in this application, if your issue is advanced to the board of directors. (*Examples can be found at [https://www.wastatepta.org/focus-areas/advocacy/.](https://www.wastatepta.org/focus-areas/advocacy/)*)
- All issue submitters must sign the Issue Team Code of Conduct.

The legislative committee will review the issues and make recommendations to the board of directors at its August 5, 2018 meeting. A legislative committee member will work with you if additional information is required. Following the August board meeting, you will be notified if your issue will be forwarded to the members at the WSPTA Legislative Assembly. To make sure your issue is represented well at legislative assembly, you will prepare the following:

Due One Month Prior To Legislative Assembly:

- Create a PowerPoint presentation using a template and instructions that will be provided.
- Submit any handouts you plan to use to the ptalegdir@wastatepta.org for approval.

WSPTA Legislative Assembly

(October 20-21, 2018 at Green River College in Auburn):

- Attend legislative assembly (or send a representative) to present your issue to attendees, gathering supporters for caucusing and debating during the issue debates.
- Present your issue to the assembly to encourage adoption to the platform.
- Develop an action plan on how you will work the issue and engage with other supporters prior to and during the legislative session.
- Consider methods you will use to communicate with your issue supporters.

During The Legislative Session:

- Weekly legislative committee phone calls will address bills and action on WSPTA issues and long-term positions; you will be invited to participate in these calls.
- As needed, help prepare testimony, testify in Olympia and recruit other potential leaders to move your issue through the legislative process.

1. This submission is being offered by a / an:

(Use only one response below.)

- Individual
- Local PTA
- Council
- Committee

2. Primary Contact:

(For the submission to be accepted, you must fill out all the criteria in this section.)

Name _____

Membership ID # _____

Primary Contact PTA Name and Number _____

Primary Contact Home Address _____

Primary Contact Home Phone # _____

Primary Contact Mobile # _____

Primary Contact Home Email Address _____

3. Issue Title:

(In fewer than 40 characters, including spaces, please provide a broad description for your submission. Example: Higher Education; Breakfast after the Bell; Social & Emotional Learning)

4. Issue Description: *(In fewer than 350 characters, including spaces, please provide a description of the issue you are submitting. The description must follow the provided format.)*

The Washington State PTA shall support legislation or policies that:

Examples of what others have done:

- Improve the quality and nutritional content of school breakfast and lunch programs. *(84 characters)*
- Institutes a state-wide Breakfast After the Bell Program and initiate polities at the District Level that encourage Early Adoption of Breakfast After the Bell Programs. *(169 characters)*
- Support school district capital improvements, fund school facilities and pass simple majority for bonds by adjusting the state’s capital funding formula in the School Construction Assistance Program. Also require the improvement of and use of school facility impact fees in local jurisdictions. *(296 characters)*

Supporting Documentation

Please complete the following questions. Use hyperlinks where appropriate to substantiate and provide additional background information.

5. Provide a maximum of 250-word persuasive “for” statement. This statement should include the following points:
- What is the current problem this issue is solving?
 - What is the solution to the problem?
 - Why should this issue be supported by the Washington State PTA?
 - How would related legislation improve the lives of the children in your community and across Washington State?

6. What are key facts associated with this problem or the solution? You must include complete references and links to substantiate facts.

7. Optional: include a quotation about this issue (*in less than 200 characters, including spaces*) that may expand or complement the “for” statement. If this quote is from a source other than the submitter, include contact information or citation for the quotation.

8. What, if any, are the potential fiscal impacts of the issue, if known?

9. Are any legislators and/or groups or coalitions currently working on this issue? Describe any work in progress.

10. Has this topic been on the short-term legislative platform in the past? *(If yes, then please cite the issue and year.)*

11. List state and national PTA positions, long-term principles or resolutions that align with your offered position. *(Please cite the position or resolution title.)*

12. Please provide an issue support plan/action plan for legislative assembly and into the legislative session. *(For example, will you be available to testify in Olympia during on weekdays during the legislative session? Do you know other PTA members who would be willing to testify?)*

13. Enter any additional website references or information necessary to complete your proposal.

14. If there are any additional issue submitters, please include information below for each additional submitter.

Secondary Contact Name _____

Secondary Contact PTA Membership ID # _____

Secondary Contact PTA Name and Number _____

Secondary Contact Home Address _____

Secondary Contact Home # _____

Secondary Contact Mobile # _____

Secondary Contact Home Email Address _____

Final Review

If you need to add additional information, including pictures or graphics, please contact ptalegdir@wastatepta.org

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