

Leadership Academy

Washington State PTA



Thank you for participating in the WSPTA Leadership Academy. In gratitude for the many hours of service and training put forth by volunteer leaders, the WSPTA Board of Directors created the Leadership Academy program. The purpose of this program is to encourage, facilitate, and recognize the continuous growth of leadership shown by dedicated PTA leaders at all levels of the association. PTA leaders are encouraged to join the Leadership Academy program and submit their activity yearly to create a record of their leadership in the association.

Applications and updates are due March 1. Please read the important information and guidelines [here](#), before completing the application.

Points will only be accepted for up to two years: the current PTA year and the prior PTA year.

Questions? Contact LeadershipAcademy@wastatepta.org

Name: _____
Local PTA Name: _____
Address: _____
Email: _____

Local PTA Number: _____
City, Zip: _____
Phone: _____

Requirement Checklist

- | | |
|--|--|
| <input type="checkbox"/> Attended WSPTA Convention | <input type="checkbox"/> Presented at a region conference |
| <input type="checkbox"/> Attended Legislative Assembly | <input type="checkbox"/> Presented a class at a local PTA/council |
| <input type="checkbox"/> Attended PTA & the Law | <input type="checkbox"/> Presented a class at Legislative Assembly |
| <input type="checkbox"/> Attended Focus Day | <input type="checkbox"/> Presented at convention |
| <input type="checkbox"/> Community advocacy for WSPTA issue (attach a description) | |

Section 1: Classes

The classes listed under each category are examples of WSPTA classes that belong to that category. Because classes change over time, your class may not be an exact match to those listed. If you are uncertain about where a class you have taken falls, please contact LeadershipAcademy@wastatepta.org

PTA Essentials

Classes include: Secretary - More than Just Minutes, Effective Meetings, Membership Boot Camp, PTA Membership Expanded, Nominating Committee, PTA Awards, Using Social Media, Roles and Responsibilities of the Board, Transitioning Gracefully, Committee Chairs, Effective Meetings, Using Social Media

Class Name: _____
Date(s): _____
Location: _____

Class Name: _____
Date(s): _____
Location: _____

Money

Classes include: Money Matters, Effective Budgets & Financial Strategies, Preventing Theft in your PTA, Treasurer's Basics, and Fundraising: Beyond the Wrapping Paper and Cookie Dough.

Class Name: _____
Date(s): _____
Location: _____

Class Name: _____
Date(s): _____
Location: _____

Advocacy

Classes include: *Advocacy & Legislative Basics, Advocacy & Legislative Beyond the Basics, Grassroots Advocacy, Advocacy at the Local PTA Level, Advocacy in Action, Civil Discourse, Year-Round Advocacy*

Class Name: _____

Class Name: _____

Date(s): _____

Date(s): _____

Location: _____

Location: _____

Family and Community Engagement

Classes include: *Foundations of FACE, PTA and District Relationships, Parent Rights and Responsibilities.*

Class Name: _____

Class Name: _____

Date(s): _____

Date(s): _____

Location: _____

Location: _____

Leadership

Classes include: *PTA President, Volunteers, Parliamentary Procedures, Best Practices, Standing Rules, Council Fundamentals, Council Programs and Projects, Preparing to Present, Dealing with Conflict, SDT Protocols and Expectations, The Big Picture - Stepping up to Leadership*

Class Name: _____

Class Name: _____

Date(s): _____

Date(s): _____

Location: _____

Location: _____

Section 2: Leadership Positions

Position Held: _____

Position Held: _____

PTA Name/: _____

PTA Name: _____

PTA Number: _____

PTA Number: _____

Date(s): _____

Date(s): _____

Points: _____

Points: _____

Position Held: _____

Position Held: _____

PTA Name: _____

PTA Name: _____

PTA Number: _____

PTA Number: _____

Date(s): _____

Date(s): _____

Points: _____

Points: _____

Position Held: _____

Position Held: _____

PTA Name: _____

PTA Name: _____

PTA Number: _____

PTA Number: _____

Date(s): _____

Date(s): _____

Points: _____

Points: _____

Total Points for Leadership Position section 2: _____

Section 3: Other Leadership Activities

Activity: _____

Activity: _____

Description: _____

Description: _____

Date(s): _____

Date(s): _____

Points: _____

Points: _____

Activity: _____
Description: _____

Date(s): _____
Points: _____

Activity: _____
Description: _____

Date(s): _____
Points: _____

Activity: _____
Description: _____

Date(s): _____
Points: _____

Activity: _____
Description: _____

Date(s): _____
Points: _____

Total Points for Other Leadership Activities section 3: _____

Section 4: Conferences & Training

Title: _____
Location: _____
Date(s): _____
Points: _____

Title: _____
Location: _____
Date(s): _____
Points: _____

Title: _____
Location: _____
Date(s): _____
Points: _____

Title: _____
Location: _____
Date(s): _____
Points: _____

Title: _____
Location: _____
Date(s): _____
Points: _____

Title: _____
Location: _____
Date(s): _____
Points: _____

Total Points for Conferences & Training section 4: _____

Total Leadership Academy Points

Total Points for Leadership Position section 2: _____
Total Points for Other Leadership Activities section 3: _____
Total Points for Conferences & Trainings section 4: _____

Cumulative Points for all Sections: _____

When you have completed your application, please email your application to LeadershipAcademy@wastatepta.org or mail to the WSPTA Office:

Washington State PTA
c/o Leadership Academy
1304 South Fawcett Avenue
Suite 300
Tacoma, WA 98402