

Training Tracking Spreadsheet for 2016-17

PTA/PTSA/Council Name: _____

of elected officers _____

Local PTA/Council #: _____

Have all elected officers attended training? _____

INSTRUCTIONS:

1. Please complete the chart below for all elected PTA officers, committee chairs or members of your PTA/council that attended approved trainings.
2. Print completed chart and include with your Standards of Affiliation information (may also be used for Standards of Excellence award application, if applying).

Name	Position	WSPTA Convention (Dates)	PTA and the Law (Date-Region)	Region Conference (Date-Region)	Approved Region Training (Date-Training)	Approved Council Training (Date-Training)	Leadership Conference (Date)	WSPTA Webinar (Date-Training)	Pre-approved National PTA e-learning (Training)	Other WSPTA event where training is provided (Date-Training)

EXAMPLE Name	Position	WSPTA Convention (Dates)	PTA and the Law (Date-Region)	Region Conference (Date-Region)	Approved Region Training (Date-Training)	Approved Council Training (Date-Training)	Leadership Conference (Date)	WSPTA Webinar (Date-Training)	Pre-approved National PTA e-learning (Training)	Other WSPTA event where training is provided (Date-Training)
Kristi Wong	President	5/20/16-5/22/16		8/23/16 - Region 7			8/6/16			
Edwin Morales	Vice President			9/17/16 - Region 7						
Carolyn Miller	Treasurer		9/17/16 - Region 6			Treasurer Nuts & Bolts 9/14/16				
Michaela Christianto	Secretary								Local Unit Secretary	
Gregory Booker	Membership	5/21/16				Money Matters 9/15/16				