



WASHINGTON STATE PTA - AWARDS APPLICATION

# Applegate Grant

Application instructions - 2009-2010

## Award Outline

### DO YOU NEED MONEY TO HELP FUND A PTA/PTSA PROJECT?

The purpose of the Applegate Grant Program is to provide opportunities for supplemental funding to units and councils for community-wide projects focusing on the health, welfare, safety, education, care and protection of children.

**GRANTS:** Each year, the Washington State PTA sets aside funds to be awarded to local units and councils for these programs, projects and activities. For the 2009-2010 PTA year, approximately \$8,000 is available for grants. The maximum single grant is \$500.

## Award Instructions & Information

- Application **MUST** be printed and then sent to award chair. Email applications **will not** be accepted.
- Award recipients will submit a project follow-up report, sent to LU along with funds.
- Provide a display and a one-page handout describing the program for the WSPTA annual convention.
- Awards will be presented at the 2010 WSPTA Convention, to be held April 30<sup>th</sup>-May 2<sup>nd</sup> at the SeaTac Doubletree Hotel, if the award recipient has at least one registered convention delegate present. Otherwise the awards will be hand-delivered or mailed after the convention.

## Application Information

Name of PTA \_\_\_\_\_ Unit # \_\_\_\_\_

Mailing Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Contact Name \_\_\_\_\_ Daytime Phone # \_\_\_\_\_

Email \_\_\_\_\_

PTA President's Name \_\_\_\_\_ Daytime Phone # \_\_\_\_\_

Email \_\_\_\_\_ Signature \_\_\_\_\_

*(President's signature required)*

*Note: the above email will be used to inform your organization of the Applegate award acceptance or decline.*

Requested amount \$ \_\_\_\_\_

Please provide a one-line description of your program or service request:

On a separate piece of paper include the following items:

- Describe fully the program, project or activity.
- Describe how this program has the "health, welfare, safety, education, care or protection of children" as its primary focus.
- Describe how this program will be publicized. Include a detailed budget for the program showing:
  - The amount of Applegate grant funds requested.
  - How the Applegate fund will be used, and
  - Why the Applegate funds are necessary.
- How will you evaluate this program?
- How will you determine if it has been successful?

Supplemental materials may be attached.

This form is also available on the WSPTA website at [www.wastatepta.org/programs/Applegate/applegate.htm](http://www.wastatepta.org/programs/Applegate/applegate.htm)

## Application Information

Send Application To:

**Debbie Straus - WSPTA Applegate Committee Chair**

**32217 227th Ave SE - Kent WA 98042**

☎ (206) 713-9719 ✉ [Applegate@wastatepta.org](mailto:Applegate@wastatepta.org)

# Postmark Deadline: December 1, 2009

Please keep a copy for your records

Revised: 06/09

Washington State

# PTA

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