

Example of letter for judges—change to fit your PTA

Highline Council PTSA Reflections Program

2005-2006 Theme: I Wonder Why...

Debbie Thoma, Coordinator

Dear

Thank you for volunteering to judge the literature entries for the district Reflections program this year. Included are the primary (K-2nd grade) entries and judging forms for your use. Give your honest opinion, considering the student's age.

Please judge each piece individually on the qualities listed on the judging sheet. "Originality" deals with the idea for the work, while "expresses theme" deals with how the work reflects and/or incorporates the theme I Wonder Why... A story could be great but not reflect the theme and then may not be the best choice as a finalist.

After reading all of the pieces in an age category, please choose your top ten, then rank these top 10 pieces and choose the top 4 entries as 1st through 4th to go on to the state competition. The top 4 entries in each age level will receive an award to honor their achievements and it will be presented at the District Reflections Celebration on January 26 at 7pm at the Highline Performing Arts Center in Burien. You are invited to come and listen to the finalists perform their pieces live and in person.

The rules for literature are included. The piece should reflect the theme I Wonder Why.... Any illustrations should not influence your judging. Please write any comments on a yellow post it note with the entry # added to it, and attach the note to the judging forms you return to me. Call me if you have questions at -----.

Please return you're judging sheets to me on or before January 7th—I will come pick them up if need be. Contact me if you need more time.

Thank you for your help! I so appreciate your willingness to be involved with this program.

Sincerely,

Debbie Thoma
11238 29th Ave SW
Seattle, WA 98146