

Standards of Excellence - judging form (2009 - 2010)



UNIT NAME: _____

UNIT #: _____

JUDGE # _____

CONTACT NAME: _____

CONTACT #: _____

SECTION 1 The PTA is child-focused and responsive to its membership TOTAL PTS

	Clearly defined goals (1pt)		Attach: Goal sheet (5pt) for entire goal sheet		Attach: Minutes showing goals approved by BoD or membership (3pt)	
	Programs and activities detailed to goals (1pt)		Attach: Example of each program (2pts) up to 5 = 10		Regular communications (1pt)	
	Attach: Example of communication (1pt)		PTA determined our members needs. (1pt)		Attach: Example (1pt)	
	Membership campaign ongoing (1pt)		Attach: flyer / newsletter (5pt) (one fall, winter & spring = 5pt)		Meetings held to discuss member needs & business (1pt)	
	Attach: Meeting dates specified (1pt)		Volunteers recognized (1pt)		PTA annually presents Golden Acorn award (1pt)	
	PTA annually presents the Outstanding Advocate award (1pt)		PTA annually the Outstanding Educator award (1pt)		Attach: Newsletter/Flyer/Minutes showing recognition (1pt)	

TOTAL SECTION 1 POINTS **Maximum Points Possible: 37** **TOTAL POINTS:** _____

SECTION 2 Our PTA Practices Fiscal & Fiduciary Responsibility TOTAL PTS

	09-'10 Budget approved by membership (2pt)		Attach: Meeting minutes recording approval (5pt)		Financial Review conducted for last year's records (5pt)	
	Attach: Financial Review (1pt)		Attach: Minutes showing Financial Review discussed (2pt)		Monthly financial reports made to BoD & Membership (1pt)	
	Attach: Monthly Financial reports (1pt) One point for each month		Standing Rules updated and approved by membership (1pt)		Attach: Meeting minutes showing approval (1pt)	
	Nominating Committee elected by membership (2pts)		Attach: Minutes showing election of Nominating Committee (5pt)		PTA's officers elected by membership (2pt)	
	Attach: Minutes showing election of officer (5pt)		PTA purchased insurance (1pt)		Attach: insurance certificate (1pt)	
	Board of Directors held regular meetings (1pt)		Dates of Board of Directors meetings specified (1pt)			

TOTAL SECTION 2 POINTS **Maximum Points Possible: 48** **TOTAL POINTS:** _____

SECTION 3 Our PTA Leaders are Knowledgeable, Involved and Well Trained**TOTAL PTS**

	Leaders attended Region conference or indiv. training (1pt)		Attach: copy of registration(s) (1pt per registration up to 5pts)		Leaders attended PTA & the Law (1pt)	
	Attach: copy of registration(s) (1pt per registration up to 5pts)		Leaders attended Legislative Assembly (1pt)		Attach: copy of registration(s) (1pt per registration up to 5pts)	
	Leaders attended the past years convention (1pt)		Attach: copy of registration(s) (1pt per registration up to 5pts)		Leaders will attend the next convention (1pt)	
	Attach: budget w/convention line item highlighted (5pt)		PTA has a process to evaluate current yrs goals, etc. (1pt)		Attach: example of evaluation process (3pt)	
	PTA shares information from state & NPTA w/members (1pt)		Attach: Example of each item shared (1pt) up to 2pts		PTA has a process to pass materials to next years officers (1pt)	
	Attach: Describe transition process. (2pts)		PTA networks (3pt)			

TOTAL SECTION 3 POINTS**Maximum Points Possible: 43****TOTAL POINTS:****TOTAL POINTS EARNED (add all points for each section)****Maximum Points Possible: 128****TOTAL PTS**

	TOTAL SECTION 1 POINTS		TOTAL SECTION 2 POINTS		TOTAL SECTION 3 POINTS	
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Gold Level (85%) or 109+ points**Silver Level (70%) or 90 - 108 points****Bronze Level (55%) or 70 - 89 points**