

Council SoE - judging form 2009 - 2010



UNIT NAME: _____ UNIT #: _____ JUDGE # _____

CONTACT NAME: _____ CONTACT #: _____

SECTION 1 Our Council supports, coordinates, facilitates & serves the local units in the council TOTAL PTS

	Clearly defined goals (1pt)		Attach: Goal sheet (5pt) for entire goal sheet		Attach: Minutes showing goals approved by BoD or membership (3pt)	
	Programs and activities detailed to goals (1pt)		Attach: Example of each program (2pts) up to 5 = 10		Regular communication was provided to members (1pt)	
	Attach: Example of communication (1pt)		Meeting held to discuss member needs & business (1pt)		Attach: Example how LU needs met @ general membership mtg. (1pt)	
	Attach: List of general meeting dates (1pt)		Council annually identifies volunteers and honors them (1pt)		Council annually identifies volunteers and honors them (1pt)	
	Attach: flyer, program, or newsletter showing recognition (1pt)		Council leaders participate in community organizations (1pt)		Attach: List one to three org.; attach newsletters or report. (1pt each org.)	

TOTAL SECTION 1 POINTS **Maximum Points Possible: 32** **TOTAL POINTS:** _____

SECTION 2 Our Council Practices Fiscal and Fiduciary Responsibility TOTAL PTS

	Standing Rules updated and approved by membership (1pt)		Attach: Meeting minutes showing approval (5pt)		Current year budget adopted by council membership (1pt)	
	Attach: Meeting minutes showing approval (5pt)		Financial Review conducted for '08-'09 year's records (1pt)		Attach: Financial Review (5pt)	
	Membership fees were sent to WSPTA office (1pt)		Nominating Committee elected (2pt)		Attach: Minutes showing election of Nominating Committee (5pt)	
	Councils officers elected by membership (2pt)		Attach: Meeting minutes showing election of officers (5pt)		Council purchased insurance (1pt)	
	Attach: certificate of insurance (1pt)		Board of Directors held regular meetings (1pt)		Attach: Dates of Board of Directors meetings specified (1pt)	
	Council held regular general membership meetings (1pt)		Attach: Example of notification of members re: dates (1pt)		Board of Directors held regular meetings (1pt)	
	Attach: Notification to LU showing dates (1pt)					

TOTAL SECTION 2 POINTS **Maximum Points Possible: 41** **TOTAL POINTS:** _____

SECTION 3 Leadership Training/Programs **TOTAL PTS**

	Council has orientation on role of the council (1pt)		Council provides workshops for Local Units (1pt)		Attach: flyer, email, or newsletter (2pt each up to 5 = 10)	
	Council leaders attend & encourage member units (1pt)		Region Conference (1pt)		Attach: Registration (1pt per up to 5)	
	PTA & the Law (1pt)		Attach: Registration (1pt per up to 5)		Convention (1pt)	
	Attach: Registration (1pt per up to 5)		Legislative Assembly (1pt)		Attach: Registration (1pt per up to 5)	
	Convention (1pt)		Council shares information from state & NPTA (1pt)		Attach: List two examples sharing info. from WSPTA & NTPA (2pt)	
	Council facilitates membership campaigns of local units (1pt)		Attach: Two examples (2pt)		Council provided a Reflections program (1pt)	
	Attach: Council Participation form B pg. 1 (5pt)		Provided info. & <u>guidance</u> to LU on WSPTA programs (1pt)		Attach: Two examples (1pt each total 2)	
	Regular contact with LUs (1pt)		Attach: Two examples (1pt each total 2)			

TOTAL SECTION 3 POINTS **Maximum Points Possible: 56** **TOTAL POINTS:**

TOTAL POINTS EARNED (add all points for each section) **Maximum Points Possible: 129** **TOTAL PTS**

TOTAL SECTION 1 POINTS	TOTAL SECTION 2 POINTS	TOTAL SECTION 3 POINTS	
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Gold Level (85%) or 110 points & above

Silver Level (70%) or 90 - 109 points

Bronze Level (55%) or 71 to 89 points